



INTERNATIONAL FREIGHT ORDER PRE-ADVICE FORM

**OFFICIAL INTERNATIONAL
FREIGHT FORWARDER AND
SITE HANDLING CONTRACTOR**

EXHIBITOR

Address:

Contact:

Tel:

Email

YOUR REF:

Stand Name:

Stand Number:

Hall Number:

INVOICE ADDRESS IF DIFFERENT FROM ABOVE

Address:

Contact:

Tel:

Email

SHIPMENT PRE-ADVICE *Please complete*

We will ship to advance receiving warehouse

We will ship by air freight

We will ship by sea freight

We will ship by courier

SHIPMENT DETAILS *Please complete*

Name of shipping agent used from origin:
(In respect of courier shipments, which courier company)

Address and contact details:

In respect of courier companies, please supply Account No.

CASE NO	DESCRIPTION	FOB VALUE	DIMS (CMS) (L x W x H)	NETT WEIGHT (Kg)	GROSS WEIGHT (Kg)	TYPE OF PACKING

SERVICES REQUIRED *Please complete*

We require assistance to ship our goods from origin. Please advise agent details

We require all services from arrival barcelona to delivered stand, including Customs clearance

We require all services from collected stand to FOB Barcelona Port / Airport and return to origin by Sea / Air

From received warehouse to delivered stand (1–9 February)

Collection, storage and return of empty cases

Collection from stand and delivery to warehouse for collection by own carrier (From 20 – 23 Feb)

Please note that EF-GSM Limited cannot insure goods for you unless instructed to do so in writing. An all-risks policy must be arranged by the exhibitor prior to collection / dispatch from the country of export. Cover should be extended to cover all goods in transit and while at the exhibition and return transit. It is important therefore that your goods are covered for this complete time frame.

We understand your terms and conditions and that all changes are for our account in accordance with the official tariff. We agree to indemnify EF-GSM Limited against liability arising from any inaccuracy in the above contents.

Signature:

Contact Name:

Tel No:

Email: